THE DIRECTORY OF OPEN ACCESS JOURNALS

Complete list of application questions

This is a document to supplement the application process. It includes a preview of DOAJ application questions. **We do not accept PDF applications.**

Please apply online at [https://doaj.org/apply](https://doaj.org/apply)

The application form includes six (6) sections:

01 Open Access compliance
02 About
03 Copyright & licensing
04 Editorial
05 Business model
06 Best practice

Unless stated otherwise, all questions are required.
### Open Access compliance

DOAJ only accepts fully open access journals

Open Access is the condition where the copyright holder of a scholarly work grants usage rights to others using an open license (Creative Commons or equivalent) allowing for immediate free access to the work and permitting any user to read, download, copy, distribute, print, search, or link to the full texts of articles, crawl them for indexing, pass them as data to software, or use them for any other lawful purpose.

Does the journal adhere to DOAJ's definition of open access?

- [ ] Yes
- [ ] No

The journal website must display its open access statement. Where can we find this information?

Link to the journal's open access statement

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### About

**Journal title**

The journal title must match what is displayed on the website and what is registered at the ISN Portal.

For translated titles, you may add the translation as an alternative title.

**Alternative title (including translation of the title) (Optional)**

**Link to the journal's homepage**

**ISSN (print)**

Must be a valid ISSN, fully registered and confirmed at the ISN Portal. The ISSN must match what is given on the journal website.

**ISSN (online)**

Must be a valid ISSN, fully registered and confirmed at the ISN Portal. The ISSN must match what is given on the journal website.

**Up to 6 subject keywords in English**

Only 6 keywords are allowed. Choose words that describe the subject matter of the journal and not the journal’s qualities.

Keywords must be in English and separated by a comma.

**Languages in which the journal accepts manuscript**

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### Publisher

**Publisher's name**
## Copyright & licensing

### Licensing

<table>
<thead>
<tr>
<th>License(s) permitted by the journal</th>
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<tbody>
<tr>
<td>CC BY</td>
</tr>
<tr>
<td>CC BY-NC</td>
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<tr>
<td>CC BY-NC-SA</td>
</tr>
<tr>
<td>CC BY-ND</td>
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<tr>
<td>CC BY-ND-SA</td>
</tr>
<tr>
<td>Public domain</td>
</tr>
<tr>
<td>Publisher's own license</td>
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</table>

- The journal must use some form of licensing to be considered for indexing in DOAJ.
  - If Creative Commons licensing is not used, then select Publisher's own license and enter more details below.
  
More Information on CC licenses:

- CC BY
- CC BY-NC
- CC BY-NC-SA
- CC BY-ND
- CC BY-ND-SA
- CC BY-NC-ND

### Where can we find this information?

- Link to the page where the license terms are stated on your site.

### Embedded licenses

- Does the journal embed and/or display licensing information in its articles?
  - Yes
  - No

### Copyright

- For all the licenses you have indicated above, do authors retain the copyright and full publishing rights without restrictions?
  - Yes
  - No

### Where can we find this information?

- Link to the journal's copyright terms
Editorial

— Peer review

DOAJ only accepts peer-reviewed journals. Which type(s) of peer review does this journal use?

- Editorial review
- Peer review
- Blind peer review
- Double blind peer review
- Post-publication peer review
- Open peer review

Other: 

Enter all types of review used by the journal for research articles. Note that editorial review is only accepted for arts and humanities journals.

Where can we find this information?

Link to the journal’s peer review policy

— Plagiarism

Does the journal routinely screen article submissions for plagiarism?

- Yes
- No

(If you selected Yes) Where can we find this information?

Link to the journal’s plagiarism policy

— Editorial

Link to the journal’s Aims & Scope

Link to the journal’s Editorial board

Link to the journal’s Instructions for Authors

Average number of weeks between article submission & publication

$ Business model

— Publication fees

Does the journal charge fees for publishing an article (APCs)?

- Yes
- No

Publication fees are sometimes called article processing charges (APCs). You should answer Yes if any fee is required from the author for publishing their paper.

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If you selected Yes) Highest fee charged

<table>
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<tr>
<th>Where can we find this information?</th>
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<tbody>
<tr>
<td>Link to the page where this is stated. The page must declare whether or not there is a fee to publish an article in the journal.</td>
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**Publication fee waivers**

<table>
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<th>Does the journal provide a waiver or discount on publication fees for authors?</th>
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<tr>
<td>Yes</td>
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(If you selected Yes) Where can we find this information?

Link to the journal’s waiver information

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**Other fees**

<table>
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<th>Does the journal charge any other fees to authors?</th>
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<tr>
<td>Yes</td>
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(If you selected Yes) Where can we find this information?

Link to the journal’s fees information

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**Best practice**

The best practices in this section adhere to publishing standards based around findability, preserving the content and ethical publishing practices.

We encourage journals to adopt these best practices but they are not mandatory for DOAJ indexing.

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**Archiving policy**

Long-term preservation service(s) where the journal is currently archived

- CINES
- CLOCKSS
- CLOCKSS
- Internet Archive
- PKP PN
- PubMed Central (PMC)
- Portico
- A national library: [ ]
- Other: [ ]

The journal content isn’t archived with a long-term preservation service

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**Repository policy**

Does the journal have a policy allowing authors to deposit versions of their work in an institutional or other repository of their choice? Where is this policy recorded?

- Sherpa/Romeo
- Dulcinea
- Héloïse
- Diadorim
- Other (including publisher's own site):
- The journal has no repository policy

*(If you have a repository policy) Where can we find this information?*

Link to the policy in a directory or on the publisher's site

**Unique identifiers & structured data**

Persistent article identifiers used by the journal

Select at least one

- DOIs
- ARKs
- Handles
- PURLs
- Other:
- The journal does not use persistent article identifiers

Does the journal allow for ORCID iDs to be present in article metadata?

- Yes
- No

Does the journal comply with I4OC standards for open citations?

- Yes
- No